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NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant

Patty Wells, Assistant

Lisa Clay, Assistant

Jan Wise, Assistant

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300 W 3rd Ave., Suite 4

Corsicana, TX 75110

Phone: (903) 654-3095

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INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- ☒ Item incurred before purchase order issued
- ☐ Purchase order number is inconsistent with invoice
- ☐ Amount billed does not match the purchase order
- ☐ Vendor on purchase order does not match invoice
- ☐ Insufficient documentation to process payment
- ☐ Signature or date not present
- ☐ System shows invoice paid
- ☐ Budget Account Number (Line Item) is missing – Acct # _____
- ☐ Insufficient budget in Line Item
- ☐ Payment Request inconsistent with County Policy
- ☐ Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: Work done without PO

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Date

United Ag & Turf- Field Service
875 S Henry Hynds Expy
Van Alstyne, Tx 75495
Phone: (972) 984-7860
After hours: (214) 437-1244



www.unitedagandturf.com

*** PROFORMA INVOICE ***



JOHN DEERE

SERVICE INVOICE

Invoice To Account No: 6543030

Deliver To:

NAVARRO COUNTY PRECINCT #1
601 N 13TH ST SUITE 6
CORSICANA TX 75110

NAVARRO COUNTY PRECINCT #1
601 N 13TH ST SUITE 6
CORSICANA TX 75110

Bus Phone: (903)654-3030
Prv Phone:

Bus Phone: (903)654-3030
Prv Phone:

Invoice Number:

Invoice Date

10/04/2022

Location:

50

Work Order Number:

1141474

Payment Type:

Account

Page:

1 of 2

Make/Model:

Meter

Serial Number:

EQ Id:

Fleet No:

JOHN DEERE 6110M

473

1L06110MCKH954043

1L06110MCKH954043

Service Reminders:

FTrip3 Retail

COMPLAINT:

01 Trip Fee for Service Truck 31-60 miles from closest UAT location
closest location: ENNIS
parts location: ENNIS
tax region: ENNIS
RD 48

Unit 14

CORRECTION:

DROVE TO CUSTOMER LOCATION
DROVE TO ENNIS STORE TO GET PARTS
THEN DROVE TO ENNIS AREA

Job Total: \$660.00

Gen1- Retail

COMPLAINT:

STOP LIGHT

CAUSE:

VERIFY PROBLEM , CONNECTED EDL TO RETRIEVE ENGINE LIGHT CODES , FOUND ECU 000097.03 WATER IN FUEL SIGNAL
OUT OF RANGE HIGH
TOOK FUEL SAMPLE FROM WATER FUEL SEPARATOR , FOUND WATER AND ALGIE IN FUEL SYSTEM
WAS NECESSARY TO DRAIN AND CLEAN FUEL TANK ALSO DISCONNECTED ALL FUEL LINES AND FLUSHED AND FLUSHED FUEL
COOLER

CORRECTION:

RETESTED UNIT AFTER REPAIRS WHERE MADE , PROBLEM NO LONGER PRESENT
CUSTOMER SUPPLIED FUEL AND FUEL TREATMENT TO TREAT AND PREVENT ALGIE FROM KEEP GROWING IN FUEL SYSTEM
ALSO REPLACED FUEL FILTER

PartNumber	Description	Quantity	List Price	Net Price	Extended Price	Taxed Ind
DZ115389	FILTER ELE	1.00	42.53	42.53	\$42.53	N

Miscellaneous Charges:

SERVICE ACCESSORIES

\$28.01

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*** PROFORMA INVOICE ***



JOHN DEERE

Invoice To Account No: 6543030

Deliver To:

SERVICE INVOICE

NAVARRO COUNTY PRECINCT #1 601 N 13TH ST SUITE 6 CORSICANA TX 75110 Bus Phone: (903)654-3030 Prv Phone:	NAVARRO COUNTY PRECINCT #1 601 N 13TH ST SUITE 6 CORSICANA TX 75110 Bus Phone: (903)654-3030 Prv Phone:	Invoice Number: Invoice Date: 10/04/2022 Location: 50 Work Order Number: 1141474 Payment Type: Account Page: 2 of 2
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Make/Model:	Meter	Serial Number:	EQ Id:	Fleet No:
JOHN DEERE 6110M	473	1L06110MCKH954043	1L06110MCKH954043	

Service Reminders:

Labor: \$580.00 Parts: \$42.53 OL&M: \$0.00 Misc: \$28.01 Sub-Total: \$650.54

Customer PO No:
Tax Exempt No: 75-6001092
Advisor: Robert Clark

Job Total: \$1,310.54
Sales Tax: \$0.00
Total: \$1,310.54

FY2023

Debit: 211-611-445
Desc: Unit 14 - Light Codes Repair
PO#: N/A
Invoice#: 10/4/22
Vendor#: 7385

TERMS AND CONDITIONS

See numbers above for after hours service. The presentation of an agriculture exemption certificate, that renders any product tax exempt, implies its use is exclusively for agriculture production. Upon signing below I agree to the terms stated above. Thank you for choosing United Ag & Turf, we appreciate your business!

Received by:

Date: